

## REQUEST FOR EXPRESSION OF INTEREST

**Ministry for Communities, Territories and Infrastructure Development of Ukraine  
Housing Repair for People's Empowerment Project (HOPE)  
Project Management Team (PMT)  
Consultancy Services**

**Country:** Ukraine  
**Project:** Housing Repair for People's Empowerment Project (HOPE)  
**Assignment Title:** Project Engineer  
**Project ID No.:** P181200  
**Reference No. (as per Procurement Plan):** HOPE-C3-07

Ukraine has received financing from the International Bank for Reconstruction and Development (the "Bank" or IBRD) for the implementation of the project "Housing Repair for People's Empowerment Project (HOPE)" (the "Project") and intends to use part of these funds to make eligible payments for the consulting services for which this Invitation to Express Interest has been issued.

The consultancy services (hereinafter referred to as the "Services") shall comprise the services of Project Engineer of the Project Management Team (PMT) for the purposes of the Project. Detailed information on the scope and duration of Services is provided in the attached Terms of Reference.

Ministry for Communities, Territories and Infrastructure Development of Ukraine invites eligible consultants (the "Consultants") to express their interest in providing the Services. Eligible Consultants shall provide information confirming that they have the qualifications and experience required to perform the Services. The selection of most qualified and experienced Consultant for the assignment will be based on the following criteria:

**Required:**

- Bachelor's Degree or equivalent in civil engineering, urban planning, architecture and urban development;
- At least 6 years or proven experience in civil engineering including participation in and management of relevant infrastructure investment projects;
- At least 3 years of proven experience related to infrastructure works and goods contract management;
- Fluency in Ukrainian.

**Desired:**

- Experience related to the technical support and assessment during the implementation of housing/construction projects financed by IFIs or other bilateral will be an advantage;
- Knowledge of working level English.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's Procurement Regulations for IPF Borrowers for Goods, Works, Non-Consulting and Consulting Services, dated November 2020, setting forth the World Bank's policy on conflict of interest.

CVs must be delivered to the following e-mail: [HOPE@mtu.gov.ua](mailto:HOPE@mtu.gov.ua) with the subject: "**HOPE-C3-07 Project Engineer of the Project Management Team**" in English and Ukrainian languages by **17:00 (Kyiv Time) February 08, 2024**.

A consultant will be selected under IC selection procedure as set out in the Procurement Regulations.

## Ministry for Communities, Territories and Infrastructure Development of Ukraine

**Housing Repair for People's Empowerment (HOPE) Project****TERMS OF REFERENCE AND SCOPE OF CONSULTING SERVICES  
for the **Project Engineer** of the Project Management Team (PMT)****I. BACKGROUND**

1. Russia's invasion of Ukraine continues to impose a severe humanitarian and economic toll. Between February 24, 2022 and April 9, 2023, 22,734 civilians were killed and injured. The invasion also triggered one of the largest human displacement crisis in the world where approximately 5.4 million people (or one-eighth of the population) were displaced within Ukraine, and over 8.1 million people fled to neighboring countries.
2. Damage to infrastructure, housing, and public services continues to grow, with funding needs for recovery and reconstruction estimated at US \$411 billion as of February 24, 2023, with US \$135 billion sustained in direct damage to buildings and infrastructure. According to estimates in the Rapid Damage and Needs Assessment (RDNA) update for the period of February 24, 2022, to February 24, 2023, the most affected sector was housing. Donetsk, Kharkiv, Luhanska, Zaporizka, Odeska, Mykolaivska, Sumska, Chernihivska, Kyivska, and Khersonska oblasts were those sustained the greatest direct damage.
3. The Housing repair for People's Empowerment (HOPE) Project forms part of the World Bank (WB)'s package of emergency financing that has been mobilized to help the Government of Ukraine (GoU) sustain essential government service delivery to the Ukrainian people and repair critical infrastructure. This package includes the IDA-IBRD blended financing for the Public Expenditures for Administrative Capacity Endurance (PEACE) Project (P178946), allowing the GoU to optimize its fiscal space and maintain health, education and social protection services during the wartime, and the Ukraine Relief, Recovery, Reconstruction and Reform Trust Fund (URTF) launched by the World Bank Group (WBG) to activate rapid transfer mechanisms to channel international donor contributions. The first three framework projects have been approved over the last six months for emergency repairs and support in the health, transport, and energy sectors with financing through the URTF. The HOPE Project will be the fourth framework operation and will help affected households to urgently regain adequate housing through emergency repair of damaged housing stock. The components of the HOPE are:
  - Component 1: Repair of residential units with partial damage;
  - Component 2: Design and capital repair of partially damaged Multi-Family Buildings (MFBs);
  - Component 3. Project management and capacity strengthening.
4. The Project is implemented by the Ministry for Communities, Territories and Infrastructure Development of Ukraine (MCTID) through a Project Management Team (PMT) at the central level to oversee the execution of all Project activities.
5. Implementation of the Project is regulated by the decree of the Cabinet of Ministers of Ukraine No. 70 dated January 27, 2016 "On the Procedure for Preparation, Implementation, Monitoring and Completion of Economic and Social Development Projects of Ukraine Supported by International Financial Organizations", other legal acts of the Cabinet of Ministers of Ukraine, orders of MCTID, and relevant Project documents including the Project Operations Manual.
6. The activities of the PMT are directly regulated by the provisions of the Procedure for the Activities of the Management Groups for Economic and Social Development Projects of Ukraine Supported by International Financial Institutions, approved by the Order of the Ministry of Finance of Ukraine, the Ministry of Economy and European Integration of Ukraine, the Ministry of Labor and Social Policy of Ukraine, the Ministry of Justice of Ukraine dated October 29, 2002 No. 905/308/550/93/5, registered with the Ministry of Justice of Ukraine on October 29, 2002 № 853/7141, Project Agreement, and the Project Operations Manual.

## II. OBJECTIVES

7. The objectives of this assignment for the Project Engineer are to assist the PMT with:
  - a. Sound engineering and technical practices, covering damage verifications, contracting processes, and other relevant areas, as specified below;
  - b. Close monitoring of the overall Project performance progress and the one made by the Local Project Implementation Units (LPIU);
  - c. Relevant project activities leading to the achievement of Project indicators as set out in the Project Results Framework.
  - d. Consultations and a policy dialogue related to the housing sector recovery in Ukraine.

## III. SCOPE OF SERVICES

8. To reach the set objectives, the Project Engineer shall perform the following tasks:
  - a. Review all the project related documentation including the Project Appraisal Document, Project Operations Manual, and relevant legislation governing all processes under the Project;
  - b. Provide technical support to the Project team for smooth project implementation in accordance with the WB's guidelines, rules, and procedures;
  - c. Review operational requirements, described in the POM, including legal and technical procedures and suggest changes and amendments, as relevant;
  - d. Offer recommendations for corrective measures related to the overall project implementation or its parts, as relevant, in cooperation with Team Leader of PMT and other team members;
  - e. Liaise with hromadas involved in the project, especially under Component 2 and provide advice and support with capacity building as needed for successful project implementation.
  - f. Lead and provide inputs for the preparation of terms of references (ToR) and other operational documents, as needed;
  - g. Review deliverables and project documentation prepared by the consultants or hromadas to ensure their completeness and alignment with the requirements of the ToRs.
  - h. Review technical specifications, technical evaluation reports, proposed variation orders and other contract modifications (changes to their scope, timing and initial price) and other engineering documents provided by LPIUs and provide feedback on their accuracy and completeness;
  - i. Review interim and final invoices and payment certificates for works, goods, and services, change orders and advise the relevant team members on their compliance with the required regulations and standards;
  - j. Verify the statements of acceptance for compliance with the terms of contracts, amendments and guarantees/securities;
  - k. Retain the database and records including for the signed contracts, technical documentation such as drawings, photos, sketches, explanatory notes, and others;
  - l. Based on professional experience and qualifications, provide inputs as requested to different policies and regulations that have been developed or are being considered as relevant for housing sector recovery;
  - m. Provide inputs in progress and other reports covering the progress for the reporting period, including the progress made, issues observed, challenges identified and solutions sought;
  - n. Establish working relationships and collaborate with all relevant project team members, central and local authorities and agencies responsible for technical, environmental and safety oversight of the project activities for the successful implementation of the project;
  - o. Work closely with the relevant social and environmental specialists to ensure compliance of the project activities with the environmental and social requirements of the project to reduce

the risks of social and environmental impacts in all work contracts, including safety and environmental standards;

- p. Participate in and provide inputs during the Bank missions and other meetings, as necessary;
- q. Perform other relevant duties applicable to the position in support of the project implementation;

#### IV. REPORTING

- 9. The Consultant shall report to the Team Leader of the PMT.
- 10. The Consultant shall provide monthly reports to the Team Leader covering the results of the implementation of these Terms of Reference during the period of service. The monthly reports shall include, inter alia, sufficiently detailed information on the services provided by the Consultant during the reporting period. The Team Leader may request submission of supporting documentation prepared by the Consultant during the course of this assignment.

#### V. PROVIDED RESOURCES

- 11. The Client shall provide access for the Consultant to the following:
  - a. A workplace equipped with a PC and a telephone;
  - b. Access to Internet, photocopier, printer and scanner;
  - c. Project-related documentation, including the relevant IBRD documentation.

#### VI. MINIMUM QUALIFICATION CRITERIA:

- 12. Required:
  - a. Bachelor's Degree or equivalent in civil engineering, urban planning, architecture and urban development;
  - b. At least 6 years or proven experience in civil engineering including participation in and management of relevant infrastructure investment projects;
  - c. At least 3 years of proven experience related to infrastructure works and goods contract management;
  - d. Fluency in Ukrainian.
- 13. Desired:
  - a. Experience related to the technical support and assessment during the implementation of housing/construction projects financed by IFIs or other bilateral will be an advantage;
  - b. Knowledge of working level English

#### VII. PLACE AND DURATION

- 14. The term of this assignment is from January 2024 to December 2025 and includes a probation period of 3 months. In case of unsatisfactory performance of the functional duties defined by this ToR during the probation period, the contract may get terminated.
- 15. This is a full-time consultancy assignment, and the Consultant shall be based in Kyiv.